



County of Orange

MEMO

DATE: April 1, 2009
TO: Development Processing Review Committee
FROM: Francisco Alonso, Assistant Director, OC Planning
SUBJECT: DPRC Meeting Minutes – March 11, 2009

A meeting of the Development Processing Review Committee was held on Wednesday, March 11, 2009, at 8:30 a.m. in the H. G. Osborne Building, on the Third Floor, in Conference Room 313.

The following persons were in attendance:

MEMBERS

Jay Bullock – Planning Solutions, (Chair) (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Thomas Grable – William Lyon Homes, Inc. (5th District)
Lee Lowrey – Independent (1st District)
Joe Lambert – J. L. Hare Associates, Inc. (3rd District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Carl Taylor – Huitt-Zollars, Inc. (4th District)

GUESTS

Jeff Okamoto – RBF Consulting
Jessica Toohey – Huitt-Zollars, Inc.

STAFF

Francisco Alonso – OC Planning, Assistant Director
Laree Brommer – OC Planning, Manager, Land Use Planning
Jess Carbajal – OC Planning, Chief Deputy Director
Tim Neely - OC Planning, Director
Clark Shen – OC Planning, Manager, Subdivision & Grading
Juanita Smithey – OC Planning, Recording Secretary
Michael Wellborn – OC Planning, Manager, Code Enforcement

MEMBERS ABSENT

Fred Ameri – RBF Consulting (5th District)
Douglas Cox – County of Orange, BOS (4th District)
Jackie Hare – J. L. Hare Associates, Inc. (Co-Chair) (2nd District)

1. Approval of Meeting Minutes for February 11, 2009

The meeting minutes for February 11, 2009, were approved.

2. Introduce Jess Carbajal

- Jess Carbajal was introduced as Chief Deputy to Bryan Speegle and OCPW Director of Planning.

3. Staffing and Organizational Update

a. Planning Department Update

- Discussed upcoming retirements for March.
- No staff changes at present time.
- Working on plan-ahead projections.

b. Project Management Policy Update

- Only one point of contact on projects.
- Processing more work with less staff.
- Written instructions requested from Francisco for April DPRC meeting.
- Jess Carbajal requested a copy of the Matrix from Carl to be emailed.

4. Model Landscape Ordinance per AB 1881

- Mike Wellborn gave presentation.
- Last year AB 1881 Model Ordinance adopted.
- Distributed CBIA Letter of 12/30/08 regarding CBIA Comments on Draft Landscape Model Ordinance.
- Distributed copy of the 10/24/90 AIT, Zoning Code Amendment 90-5: Water Conservation Implementation Program for Landscape Irrigation.
- Mike to keep DPRC apprised of upcoming meetings and will return in June to give an update.

5. Other Business

Mike Recupero presented personal award to Tim Neely from DPRC members.

6. Next Meeting

The next meeting of the Development Processing Review Committee will be held on Wednesday, April 8, 2009, at 8:30 am.