



County of Orange

MEMO

DATE: July 07, 2011
TO: Development Processing Review Committee
FROM: Rick LeFeuvre, Director, OC Public Works/OC Planning *RL*
SUBJECT: DPRC Meeting Minutes – June 09, 2011

A meeting of the Development Processing Review Committee was held on Thursday, June 09, 2011, at 8:30 a.m. in the H. G. Osborne Building, on the Eighth Floor, in Executive Conference Room 808.

The following persons were in attendance:

MEMBERS

Lee Lowrey – Lowrey Pacific Capital (1st District)
Jay Bullock – Planning Solutions, (Chair) (2nd District)
Jackie Hare – J. L. Hare Associates, Inc. (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4th District)

GUESTS

Jessica Toohey – Huitt-Zollars, Inc.
Rossette Sunio – Huitt-Zollars, Inc.

STAFF

Rick LeFeuvre – Director, OC Planning
Michael Balsamo – Manager, OC Planning/OC Communities
Laree Brommer – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Mahrooz Ilkhanipour – Manager, OC Planning/OC Community Development/Permit Intake
Judy Kim – OC Community Development/Customer Care/Permit Services
Channary Leng – Manager, OC Planning/OC Communities/Current & Environmental Planning
David Shepherd – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Juanita Smithey – DPRC Secretary, OC Planning/OC Community Development
Chuck Stanfield – Manager, OC Engineering/Building & Grading Inspection
Hadi Tabatabaee – Orange County Building Official, OC Public Works

MEMBERS ABSENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
Rick Fitch – Hunsaker & Associates (3rd District)
Fred Ameri – RBF Consulting (5th District)
Thomas Grable – Tri-Pointe Homes (5th District)

1. Approval of Meeting Minutes for May 12, 2011

The meeting minutes for May 12, 2011, were moved for approval by Carl Taylor and seconded by Joe Lambert.

- DPRC members requested that the bullet point regarding the subcommittee for the State Hazard Zone Mapping issue be removed.

2. Planning Division Update

- Hadi and Mahrooz provided a clarification regarding plumbing, mechanical, and electrical fees and permits.
- Channary and Mike discussed the OC Communities organization chart and explained that they are looking into obtaining a seasoned contract planner.
- Rick discussed the vacant managerial position in the Neighborhood Preservation Unit; they are currently focusing on applicants with experience in customer service that are also familiar with the building code.
- Dave provided an update in regards to the turnaround times for plan checking completed by the consultant companies in Planned Communities.

3. Conditions of Approval

- DPRC members agreed to continue comments and discussion in the last half hour of the next meeting in July. Channary will send out an updated matrix with the last meeting's comments will be sent out to the DPRC members for their review.

4. Parking Code Ordinance Update

- A schedule with the project's milestone dates will be provided to the DPRC members.

5. Other Business

- No other business was discussed.

6. Next Meeting

The next meeting of the Development Processing Review Committee will be held on Thursday, July 14, 2011, at 8:30 am.