



County of Orange

MEMO

DATE: June 30, 2010
TO: Development Processing Review Committee
FROM: Francisco Alonso, Assistant Director, OC Planning
SUBJECT: DPRC Meeting Minutes – June 14, 2010

A meeting of the Development Processing Review Committee was held on Monday, June 14, 2010, at 1:30 p.m. in the H. G. Osborne Building, on the Eighth Floor, in Conference Room 808.

The following persons were in attendance:

MEMBERS

Fred Ameri – RBF Consulting (5th District)
Jay Bullock – Planning Solutions, (Chair) (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Jackie Hare – J. L. Hare Associates, Inc. (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Michael Recupero – Recupero & Associates, Inc. (1st District)

GUESTS

Dan Hosseinzadeh – Hunsaker & Associates
Jessica Toohey – Huitt-Zollars, Inc.

STAFF

Rick LeFevre – Interim Director, OC Planning
Francisco Alonso – OC Planning, Assistant Director, OC Community Development
Cynthia Baker – OC Planning, Manager, Customer Care
Michael Balsamo – OC Planning, Manager, General Land Use Planning
Lillian Hua – OC Planning, Volunteer, Customer Care
Mahrooz Ilkhanipour – OC Planning, Manager, Permit Intake
David Shepherd – OC Planning, Manager, Land Use Planned Communities
Juanita Smithey – OC Planning, DPRC Secretary

MEMBERS ABSENT

Thomas Grable – Tri-Pointe Homes (5th District)
Lee Lowrey – Lowrey Pacific Capital (1st District)
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4th District)

1. Approval of Meeting Minutes for May 10, 2010

The meeting minutes for May 10, 2010, were moved by Joey Lambert for approval and seconded by Jay Bullock.

2. Planning Department Update

- Customer Care has increased the hours of operation.
- Customer numbers are slightly down.
- Rick LeFeuvre discussed audit results.
- Lillian Hua, volunteer for Cynthia Baker in Customer Care, gave an update on the Website Focus Group.

3. OCFA Standard Conditions Review and Discussions

- Discussion to coordinate meeting to address Standard Conditions of Approval procedures and process in July with OCFA.
- Jay will contact OCFA to coordinate meeting between them and OC Planning and DPRC members sometime in July, possibly in lieu of the July DPRC meeting.

4. DPRC Meeting Schedule for 2010

- Carl Taylor is working on matrix and will address item at July meeting.

5. Other Business

There was discussion and a decision made by all present to cancel the DPRC meeting on August 9, 2010, due to summer vacations.

6. Next Meeting

The next meeting of the Development Processing Review Committee will be held on Monday, July 12, 2010, at 1:30 pm.