



OC Rideshare Program

All-In-One Form



	First Name		Initial	Last Name			Employee ID			
Employee Name:										
	Work Start Time	Work End Time	E-mail Address			Name of Supervisor				
Contact Information:										
	Agency/Department Name		Work Street Address		Work City	Zip Code	Work Phone			
Worksite Information:										
	City where you live or begin your commute to work		Home Zip Code		Home County * (Choose one)					
Commute Origination:					OC	RC	SBC	LAC	SDC	Other

* OC (Orange County), RC (Riverside County), SBC (San Bernardino County), LAC (Los Angeles County), SDC (San Diego County)

These rideshare incentives and services are for County of Orange and Orange County Superior Court employees. The OC Rideshare Program Guidelines are printed on page two of this form and provide incentive details. Certain incentives will be reported as income. The startup incentives are one-time only and apply if no other startup subsidy was previously received for that mode.

“Carpool/Vanpool Match List” - for those that want help finding a ride match

1. Please list my work address, work city, work hours, work phone number, home city and first name on the Carpool/Vanpool Match List available on the IntraOC so other employees can contact me about carpooling or vanpooling. The major cross streets where I live are: _____ and _____ (example: Main St. and Dyer Rd.)

“Try-Transit-On-Us” - three-tiered incentive for those that want to try public transit

2. Please reimburse me for up to three months of riding the train, rail or bus (75% for month one, 50% for month two, 25% for month three). I have attached my proof of purchase to this form. I have not received this incentive in the past and did not use this mode of public transit to commute to work during the last 90 days. This is a one-time per month and one-time per mode incentive.

“Start-A-Vanpool” - \$300 + \$300 incentive for those that lease a vanpool vehicle to commute

3. I certify that I have leased a vanpool vehicle to share the commute with three or more County of Orange or Superior Court employees. Please send me the required Vanpool Information Form where I will list the roster, route and vehicle lease information.

“Get-A-Charge-On-Us” - \$100 incentive for those that lease/purchase an electric vehicle (EV or PHEV)

4. I certify that within the last 90 days, I have leased or purchased an electric vehicle (EV or PHEV) to commute to work. Type: _____ Date of Lease: _____ or Date Purchased: _____. Attach a copy of lease or proof of purchase.

“Club Rideshare” - \$40 incentive for those registering for the first time and tracking 20 rideshare event dates

5. I am a first-time registrant and have tracked the 20 dates that I have commuted by ridesharing (carpool, vanpool, bus, train, bike, or walk) within 90 days. (This is a one-time incentive and not available to employees that have already received the Try-Transit-On-Us, Get-A-Charge or Start-A-Vanpool Incentives. See the OC Rideshare Program Guidelines for additional details.)

Date 1	Date 2	Date 3	Date 4	Date 5	Date 6	Date 7	Date 8	Date 9	Date 10
Date 11	Date 12	Date 13	Date 14	Date 15	Date 16	Date 17	Date 18	Date 19	Date 20

Name of referring Club Rideshare member (optional):		Rideshare commute mode used most (carpool, vanpool, bus, train, bike, walk):	
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Authorization: By submitting this form, I acknowledge that I have read the OC Rideshare Program Guidelines and I understand that above information may be used to organize carpools, vanpools or distribute requested incentives. I understand that employee ID numbers are required and that certain incentives will be payroll events and will be reported as income.

Email to Rideshare@ocgov.com or Fax to (714) 653-1148



OC Rideshare Program Guidelines



These incentives are managed by County Executive Offices - HRS and are for all County of Orange and Orange County Superior Court employees. If you have agreed to be matched with potential rideshare partners, you are agreeing that your work contact information will be shared with other employees interested in carpooling or vanpooling. It will be your responsibility to contact individuals you are matched with should you desire to participate in a carpool or vanpool arrangement. Participation is voluntary. Ridesharers are completely responsible for the operation of their carpools or vanpools. The County of Orange has no responsibility or liability for any claims, expenses or damages resulting from any individual's participation in a rideshare mode. Certain incentives will be payroll events and will be reported as income. **Employee ID numbers are required.** For questions call (714) 647-1931 or rideshare@ocgov.com.

	Incentive (Form)	Who Should Apply	Details
1.	Guaranteed Ride Home (GRH Reimbursement Claim Form)	Any employee who has used a ride share mode on the day that a valid emergency situation arises.	Valid emergencies are unplanned situations such as family emergencies, illness, or unscheduled overtime. Planned or scheduled trips are not valid emergencies. Limited to two reimbursed trips per year.
2.	Carpool/Vanpool Match List (All-In-One)	Any employee interested in finding a carpool or vanpool match with fellow employees.	Match Lists - Employee contact information is added to the carpool/vanpool match list posted on the IntraOC and shared with other employees. Employees can also register with the regional rideshare agency ride match services through www.ridematch.info or www.go511.org or by dialing 511.
3.	Try-Transit-On-Us (All-In-One)	Any employee who purchases a ticket or pass on a public transit mode not used to commute to work in the past 90 days.	75%, 50%, 25% Reimbursement - Employee will be reimbursed for up to three months for a ticket/pass by submitting proof of purchase. This is a three-tiered incentive, one-time per month and one-time per mode. For transit schedules and instructions for purchasing passes, go to www.metroinktrains.com or www.octa.net .
4.	Commuter Choice Program (Voluntary Payroll Deduction Authorization)	Employees who purchase bus, train or vanpool tickets on a monthly basis through the payroll deduction process.	Tax Savings - This program allows the use of pretax dollars (up to the amount established by the IRS) per month on approved commuting options (reducing your taxable income). Commuter Choice Program Guidelines are provided on the Voluntary Payroll Deduction Authorization Form.
5.	Start-A-Vanpool (All-In-One)	Any employee that leases a vanpool vehicle for sharing the commute ride with at least three other County of Orange employees.	\$300 + \$300 - The employee leasing the van receives a \$300 incentive three months after lease is signed, automatic enrollment in Club Rideshare and another \$300 at six months. Vanpool must be in use during each consecutive three-month period. Must provide the roster, route and vehicle lease information.
6.	Get-A-Charge-On-Us (All-In-One)	Any employee that leases or purchases an electric vehicle or PHEV within the last 90 days to commute to work.	\$100 - The employee who has leased or purchased an electric vehicle or a PHEV will receive \$100 and automatic enrollment in Club Rideshare by submitting a copy of the lease or proof of purchase.
7.	Club Rideshare (All-In-One)	Any employee who carpools, vanpools, walks, bikes, rides the bus or train at least 20 work days in a three-month period. * Restrictions apply.	\$40 * - Register for the first time and track 20 rideshare event dates. Members can renew annually for a \$15 incentive . New and renewing members are eligible to win monthly drawings for \$25 . Refer a new member for \$10 when they enroll. Members will receive a special monthly e-Bulletin previewing special discounts , alerts and fun things for rideshare participants. Members will receive an annual renewal notice. * Not available to employees that have already received the Try-Transit-On-Us, Get-A-Charge or Start-A-Vanpool Incentives.
8.	\$2/day Incentive and RidesharePlus	Any employee living in the Inland Empire (western Riverside County and San Bernardino County) as these incentives are funded by those counties.	Gift Cards - \$2 per day for new ridesharers for the first 3 months. Continuing rideshare participants may be eligible for a special Entertainment Book containing discount coupons. Apply on-line at www.iecommuter.org
9.	OCTA Vanpool Lease Reduction	Any vanpool group that meets the criteria established by OCTA.	\$400 Discount - Vanpool groups can get a reduction in the monthly lease amount up to \$400 per month. Forms and guidelines are provided by the vanpool leasing company and OCTA - www.octa.net for more information.