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# COUNTY OF ORANGE HEALTH CARE AGENCY

## HEALTH DISASTER MANAGEMENT EMERGENCY MEDICAL SERVICES

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February 6, 2013

TO: Orange County EMS System

FROM: Tammi McConnell, RN, MSN  
EMS Program Manager

**SUBJECT: ONLINE EMT LICENSING SYSTEM AND NEW OFFICE HOURS**

Orange County Emergency Medical Services (OCEMS) is proud to announce the successful implementation of our new online Emergency Medical Technician (EMT) Licensing system. The EMT Certification module, a component of the Orange County Medical Emergency Data System (OC-MEDS) project, went live on December 17, 2012 and is already being used by over half of the EMT applicants served by OCEMS. Prospective EMT applicants may use the system to apply for California State EMT Certification and/or Orange County EMT Accreditation and pay associated fees entirely online without having to walk into the OCEMS office. The system is operational 24 hours per day / 7 days per week and may be accessed at: <https://www.oc-meds.org/licensure/public/orangecounty/>.

OCEMS is committed to providing a convenient, efficient, and timely EMT licensing process and have evaluated our business operations to ensure that we continue to provide the best services possible. Based on our evaluation, we must modify how and when we operate so that we may maximize the services in which we provide. Therefore, effective **Friday, March 1, 2013**, we will implement the following operational changes:

- The OCEMS Licensing Desk, located at our office in Santa Ana, will be **open every week for "Walk-In" applicants from 8:00 a.m. through 4:30 p.m. every Tuesday and Thursday** (with the exception of county observed holidays). The office will be closed to "Walk-In" applicants every Monday, Wednesday, and Friday. OCEMS Licensing Staff will continue to be available via telephone Monday through Friday to answer EMT licensing questions.
- OCEMS Licensing Staff **will no longer perform business services** (i.e. photo copies, faxes, etc.) on behalf of Certification/Accreditation applicants. Applicants must be prepared to bring copies of their supporting documents (i.e. Certifications, Continuing Education Records, Drivers License, etc.).

OCEMS is confident that these changes will better meet the needs of the OCEMS System by improving our ability to serve our constituents. Questions or comments may be directed to Laurent Repass, OC-MEDS Project Leader, via email at [lrepass@ochca.com](mailto:lrepass@ochca.com).